



**CITY OF CARLSBAD
APPLICATION REQUIREMENTS FOR:**

**INCIDENTAL OUTDOOR DINING AREA PERMIT (IODA) (FOR PROPERTIES LOCATED
OUTSIDE OF THE REDEVELOPMENT AREA AND OUTSIDE OF THE
COMMERCIAL/VISITOR-SERVING OVERLAY ZONE)**

All applications for Incidental Outdoor Dining Areas will be reviewed and processed in accordance with Sections 21.04.1881.1 and 21.26.013 of the Carlsbad Municipal Code and must comply with the development standards contained in these sections.

See Section 21.26.013 of the Carlsbad Municipal Code for complete wording.

The Incidental Outdoor Dining Area:

1. Must comply with A.D.A. requirements.
2. Must comply with all applicable A.B.C. requirements if alcoholic beverages are served.
3. Can only be open/used during the hours of operation of the associated restaurant.
4. Must provide adequate circulation and clearance for normal pedestrian traffic.
5. Must not encroach into the public right-of-way.
6. Must not eliminate any existing parking areas.
7. Must not interfere with vehicle or pedestrian circulation.
8. Must not remove or reduce existing landscaping.
9. Must not present a traffic hazard.
10. Must not be incompatible with outdoor dining because of the speed, volume, or nearness of vehicular traffic.
11. Is not included in the square footage used to calculate parking requirements.
12. Shall be limited to:
 - a. a maximum of 20% of the number of indoor seats or a maximum of 20 seats whichever is more restrictive;
 - b. a maximum of 6 tables; and
 - c. a maximum of 400 square feet in area.

NOTE: EATING ESTABLISHMENTS MUST FULLY SATISFY ALL OTHERWISE APPLICABLE PARKING REQUIREMENTS TO QUALIFY FOR INCLUSION OF AN INCIDENTAL OUTDOOR DINING AREA. RESTAURANTS WHICH ARE UNDER PARKED ARE NOT ELIGIBLE TO PROVIDE AN IODA.

A proposed project requiring that multiple applications be filed must be submitted prior to 3:30 p.m. A proposed project requiring that only one application be filed must be submitted prior to 4:00 p.m.

The following materials shall be submitted for each application or for combined applications on a single project.

I. REQUIRED DOCUMENTS AND SUBMITTAL ITEMS

- ☐ A. Completed Land Use Review Application form.
- ☐ B. Review fee (see latest fee schedule).
- ☐ C. Noticing fee in an amount equal to cover 1st class postage for each notice mailed.
- ☐ D. Photographs and/or elevation drawings of the building's exterior.
- ☐ E. Photographs and/or drawings of the proposed outdoor furniture to be used.
- ☐ F. Photographs and/or drawings of any proposed barriers or railings.
- ☐ G. Three (3) copies of a scaled drawing showing the following information:
 - ☐ 1. The lot dimensions.
 - ☐ 2. The locations of the restaurant and the proposed incidental outdoor dining area.
 - ☐ 3. Existing landscaping.
 - ☐ 4. The locations of nearby structures.

- NOTE:** WHEN THE APPLICATION IS TENTATIVELY SCHEDULED TO BE HEARD BY THE DECISION MAKING BODY, THE PROJECT PLANNER WILL CONTACT THE APPLICANT AND ADVISE HIM TO SUBMIT THE **RADIUS MAP, TWO SETS OF THE PROPERTY OWNERS LIST AND LABELS.** THE APPLICANT SHALL BE REQUIRED TO SIGN A STATEMENT CERTIFYING THAT THE INFORMATION PROVIDED REPRESENTS THE LATEST EQUALIZED ASSESSMENT ROLLS FROM THE SAN DIEGO COUNTY ASSESSOR'S OFFICE. THE PROJECT WILL NOT GO FORWARD UNTIL THIS INFORMATION IS RECEIVED.

- | UNACCEPTABLE | UNACCEPTABLE | ACCEPTABLE |
|----------------------------|--------------------|-------------------|
| Mrs. Jane Smith | Mrs. Jane Smith | MRS JANE SMITH |
| 123 Magnolia Ave., Apt. #3 | 123 Magnolia Ave. | APT 3 |
| Carlsbad, CA 92008 | Apt. #3 | 123 MAGNOLIA AVE |
| | Carlsbad, CA 92008 | CARLSBAD CA 92008 |

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